

Committee: Executive
Date: Monday 7 January 2019
Time: 5.00 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Colin Clarke	Councillor Ian Corkin
Councillor John Donaldson	Councillor Tony Ilott
Councillor Andrew McHugh	Councillor Richard Mould
Councillor D M Pickford	Councillor Lynn Pratt

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 1 - 4)

To confirm as a correct record the Minutes of the Special Executive meeting held on 17 December 2018.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Collaboration Agreement (Pages 5 - 8)

Report of Director Law and Governance / Monitoring Officer

Purpose of report

To recommend to Full Council that it agrees to enter into a Collaboration Agreement between Cherwell District and South Northamptonshire councils.

Recommendations

The meeting is recommended:

- 1.1 To recommend to Full Council that it agrees to enter into a Collaboration Agreement between Cherwell District and South Northamptonshire councils, and to delegate to the Monitoring Officer, in consultation with the Leader of the Council, authority to finalise and enter into the Agreement based on the provisions provided by the Local Government Act 1972, the Local Government Act 2000, the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012 and the Localism Act 2011.

7. Business Rates Retail Relief Policy (Pages 9 - 18)

Report of Executive Director Finance and Governance

Purpose of report

To provide members with an update on the retail relief scheme announced in the Budget and to seek approval to recommend a Business Rates Retail Relief Policy for 2019-2020 to Council.

Recommendations

The meeting is recommended:

- 1.1 To note the contents of this report.
- 1.2 To recommend to Council to approve the proposed Business Rates Retail Relief Policy (Appendix 1).

8. Local Discretionary Business Rate Relief Scheme for 2019-20 (Pages 19 - 26)

Report of Executive Director Finance and Governance

Purpose of report

For members to consider the proposed Local Discretionary Relief Policy and to seek approval of the Discretionary Business Rate Relief Scheme for 2019-2020.

Recommendations

The meeting is recommended:

- 1.1 To note the contents of the report.
- 1.2 To approve the adoption of the local Discretionary Business Rate Relief Scheme for 2019-20.

9. Council Tax Base 2019-2020 (Pages 27 - 38)

Report of Executive Director: Finance and Governance

Purpose of report

To provide Executive with an estimate of the Council Tax Base for 2019-2020 and seek approval for the final determination of the Council Tax Base to be delegated to the Section 151 Officer in consultation with the Lead Member for Financial Management.

Recommendations

The meeting is recommended:

- 1.1 That the report of the Executive Director of Finance and Governance for the calculation of the Council's Tax Base for 2019-2020 be considered and:
 - (a) That pursuant to the Executive Director of Finance and Governance's report and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2019-2020 shall be **53,876.9** This shall be subject to final confirmation by the Section 151 Officer in consultation with the Lead Member for Financial Management.
 - (b) As for the parishes which form part of its area shown in Appendix 2, the amount calculated as the Council Tax Base for the year 2019-2020 in respect of special items shall be as indicated in the column titled Tax Base 2019-2020.
 - (c) As for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2019-2020 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:

Thames Flood Defence Area	51,560.8
Anglian (Great Ouse) Flood Defence Area	1,871.9
Severn Region Flood Defence Area	444.2
	<hr/>
	53,876.9

- 1.2 To delegate final approval of the Council Tax Base for 2019-2020 to the Section 151 Officer in consultation with the Lead Member for Financial Management.

10. Draft Business Plan 2019/20 and Summary Medium Term Financial Strategy 2019/20 - 2023/24 (Pages 39 - 52)

Report of Executive Director Finance and Governance

Purpose of report

The Business Plan and Summary Medium Term Financial Strategy are presented as an integrated report. This demonstrates the Council's strategic approach to aligning its resource to the delivery of Council's Priorities.

This report provides members with an update on the Business Plan 2019/20 and the Council's Summary Medium Term Financial Strategy (MTFS) for 2019/20 to 2023/24 prior to the final MTFS being presented during February 2019.

Recommendations

The meeting is recommended:

- 1.1. To note the contents of this report.

11. Monthly Performance, Risk and Finance Monitoring Report - November 2018 (Pages 53 - 98)

Report of Executive Director: Finance and Governance and
Assistant Director: Performance and Transformation

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.

Recommendations

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.

12. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

Published on Thursday 20 December 2018